

Standards of Conduct
(Transmission)

Policy 7 – Compliance with the Standards of Conduct

Approval Signature(s) and date:

Chief Compliance Officer

Revision: A

Author: Senior Director,
Regulatory Counsel

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Chief Compliance Officer

Revision History

| Revision | Date | Changes | Approved By |
|----------|----------|---------------------------|-------------|
| A | 10/01/17 | Created New Documentation | L. Beairsto |

PRINCIPLE:

This policy addresses steps to be taken to ensure continuing compliance with the Standards of Conduct.

PRACTICE:

I. All employees are required to identify immediately any practices that appear to be inconsistent with the APUC SOC Procedures and the Standards of Conduct. An employee who becomes aware of such a practice shall report it to his/her supervisor, the Coordinating Compliance Manager, the Chief Compliance Officer, or through the following:

On line at www.whistleblowersecurity.com By email at algonquinpower@whistleblowersecurity.com Toll-free telephone at 1-866-921-6714

Each such report shall be communicated to the Chief Compliance Officer for review.

II. Any report of a practice identified by any employee pursuant to paragraph I above or any practice independently identified by the Chief Compliance Officer as appearing to be inconsistent with the APUC SOC Procedures or Standards of Conduct will

- be investigated by the Chief Compliance Officer or employees acting pursuant to his/her direction.
- III. Any practice deemed by the Chief Compliance Officer as a result of such investigation to be inconsistent with the APUC SOC Procedures or the Standards of Conduct shall be discontinued immediately. Employees engaged in such practices prior to such determination may be subject to disciplinary action under the terms of the discipline policy, up to and including unpaid disciplinary suspension or termination of employment, depending on the severity of the misconduct and such employees' past compliance with the Standards of Conduct.
- IV. Any employee who commits any intentional violation or a recurring and knowing violation of the APUC SOC Procedures or the Standards of Conduct may be subject to appropriate disciplinary action under the terms of the discipline policy, up to and including unpaid disciplinary suspension or termination of employment.
- V. Documentation of reports of practices pursuant to this policy, investigations taken hereunder and disciplinary actions taken shall be retained for a period of five years.